

**Minutes of Meeting
SATS TECHNICAL COMMITTEE
February 2, 2023**

ATTENDANCE**Technical Committee (Voting Members):**

<input checked="" type="checkbox"/>	Nate Bottom, Chair	City of Springfield
<input checked="" type="checkbox"/>	Brian Davis, Vice Chair	Sangamon County
<input checked="" type="checkbox"/>	Jeff Myers*	Illinois Dept. of Transportation (IDOT): Region 4, District 6
<input checked="" type="checkbox"/>	Michelle Alexander	Sangamon Mass Transit District
<input checked="" type="checkbox"/>	Molly Berns	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Patrick McCarthy	Village of Chatham

* Represented by Wes Clark

Technical Advisors (Non-Voting Members):

<input checked="" type="checkbox"/>	James Kyte	Federal Highway Administration: Illinois Division Office
<input type="checkbox"/>	Brian Wright	IDOT: District 6, Local Roads & Streets
<input checked="" type="checkbox"/>	Brandon Geber	IDOT: Office of Planning & Programming
<input type="checkbox"/>	Stephen Laffey	Illinois Commerce Commission
<input type="checkbox"/>	Roger Blickensderfer	Springfield Airport Authority
<input type="checkbox"/>		IDOT: Office of Intermodal Project Implementation

Others Present:SSCRPC Staff

Shannan Karrick

Jason Sass

Members of the Public

David Whitworth

I. CALL TO ORDER

Chair Nate Bottom called the meeting of the SATS Technical Committee to order at 8:31 AM.

II. APPROVAL OF MEETING MINUTES

Nate Bottom asked if there were any additions or corrections to the minutes of the January 5, 2023, Technical Committee meeting. Brian Davis made a motion to approve the minutes as submitted. Molly Berns seconded the motion. The vote to approve was unanimous.

III. 2045 LONG RANGE TRANSPORTATION PLAN (LRTP)

No update.

IV. FY 2023 – 2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**A. ST-U Projects Update****1. Koke Mill Road: Old Jacksonville Road to Washington Street (TIP # 02-2020-06)**

Nate Bottom reported that the City, Federal Highway Administration, and Illinois Department of Transportation held a coordination meeting last month. He reported the meeting went well and that additional paperwork will be sent to

the Illinois Department of Natural Resources Office of Water Resources, and the Army Corp of Engineers.

2. Iron Bridge Road Overpass and Woodside Road Underpass (TIP # 03-2009-05)

Brian Davis stated that the March letting for Iron Bridge Road has been postponed until June. Final plans were submitted and comments were received. Mr. Davis will respond to the comments. The construction and maintenance agreements have been completed.

B. Amendment 3 – Eighth Street Bridge:

Shannan Karrick introduced Amendment 3.



**RESOLUTION TO RECOMMEND APPROVAL OF
AMENDMENT THREE TO THE
FY 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY 2023-2026 on August 11, 2022; and

WHEREAS, the City of Springfield requests changing the funding source and the funding amount in the following project programmed for FY 2023 in the FY 2023-2026 Transportation Improvement Program as shown below; and

Project Description and Funding:

Project/Jurisdiction/Class	Location		Action/Comments	Map #	Funding Source		Total Cost
7 Eighth Street bridge	Termini:	Over Spring Creek, north of Veterans Parkway	Construction and construction engineering for bridge replacement (SN 084-3222)	8	STP-U (AC)	\$1,040,000	
	Contract #				IMBP	\$800,000	
					Springfield	\$460,000	
	Major Collector	TIP # 02-2017-05					\$2,300,000

WHEREAS, the status of this project was changed from "Current" to "Advanced Construction" because the Illinois Department of Transportation considers specific apportionment or state contract ceiling insufficient to meet project specifications; the FY 2023 Annual Element of the FY 2023-2026 Transportation Improvement Program has been modified to add AC to the federal funding source as shown above.

WHEREAS, the funding used for this project will not affect any other project in the TIP; and the Advance Construction Projects table in the FY 2023-2026 Transportation Improvement Program has been modified to indicate the change;

NOW, THEREFORE, BE IT RESOLVED, that the Technical Committee has voted to recommend approval of Amendment Three to the FY 2023-2026 Transportation Improvement Program to the Policy Committee.

Recommended on this 2nd day of February, 2023

ATTEST: 
Nate Bottom, Chair
SATS Technical Committee

Molly Berns made a motion to recommend adoption. Michelle Alexander seconded the motion. The vote to approve was unanimous.

B. Modification 6 – I-55:

Shannan Karrick introduced the modification.



Administrative Modification 6 to the
FY 2023 – 2026 Transportation Improvement Program
January 21, 2023

Interstate 55 in Sangamon County, Current to AC

Status of this project was changed from "Current" to "Advanced Construction" because the Illinois Department of Transportation considers specific apportionment or state contract ceiling insufficient to meet project specifications; the FY 2023 Annual Element of the FY 2023-2026 Transportation Improvement Program has been modified to add AC to the federal funding source as shown below.

Project/Jurisdiction/Class	Location	Action/Comments	Map #	Funding Source	Total Cost
1 I-55	Termini: 0.5 miles north of I-72 (Clearlake Avenue) to 0.5 miles north of Sangamon Avenue	Smart overlay, resurfacing	102	NHPP(AC) \$2,250,000	
State	Contract # 72A75			IDOT \$250,000	
Interstate	TIP # 04-2023-03				\$2,500,000

And the Advance Construction Projects table in the FY 2023-2026 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

AD MOD #	TIP Year	Project Jurisdiction Class	Location	Action/Comments	Map #	Funding Source	Total Cost	Date On AC List	Date Off AC List
AM 6 (FY23-26 TIP)	2023	I-55	Termini: 0.5 miles north of I-72 (Clearlake Avenue) to 0.5 miles north of Sangamon Avenue	Smart overlay, resurfacing	102	NHPP(AC) \$2,250,000		1/21/2023	
		State	Contract # 72A75			IDOT \$250,000			
		Interstate	TIP # 04-2023-03				\$2,500,000		

C. Modification 7 – Various Structures:

Shannan Karrick introduced the modification.



Administrative Modification 7 to the
FY 2023 – 2026 Transportation Improvement Program
January 24, 2023

Various Structures in Sangamon County, Current to AC

Status of this project was changed from “Current” to “Advanced Construction” because the Illinois Department of Transportation considers specific apportionment or state contract ceiling insufficient to meet project specifications; the FY 2023 Annual Element of the FY 2023-2026 Transportation Improvement Program has been modified to add AC to the federal funding source as shown below.

Project/Jurisdiction/Class	Location		Action/Comments	Map #	Funding Source		Total Cost
15	Various	Termini:	12 various non-interstate structures in Sangamon County (inside Springfield MPO)	N/A	BFP	\$50,000	
	State	Contract #	72M76		IDOT	\$12,000	
	Various	TIP #	04-2023-07				\$62,000

And the Advance Construction Projects table in the FY 2023-2026 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

AD MOD #	TIP Year	Project Jurisdiction Class	Location		Action/Comments	Map #	Funding Source		Total Cost	Date On AC List	Date Off AC List
AM 7 (FY23-26 TIP)	2023	Various	Termini:	12 various non-interstate structures in Sangamon County (inside Springfield MPO)	Bridge deck sealing	N/A	BFP (AC)	\$50,000		1/24/2023	
		State	Contract #	72M76			IDOT	\$12,000			
		Various	TIP #	04-2023-07					\$62,000		

V. TECHNICAL ADVISOR UPDATES**A. Illinois Department of Transportation (IDOT): Office of Planning & Programming (OPP)**

No report.

B. Federal Highway Administration (FHWA): IL Division Office

James Kyte asked the MPO when the next long range transportation plan was due. Shannan Karrick stated the plan was due June 2025.

Mr. Kyte notified the committee that the Notice of Funding Opportunity had been released for the RAISE grant and noted that Springfield has been successful in applying for this program. Applications are due by the end of February. He also stated that the Safe Streets for All awards had been announced and that five or six MPOs received

funding. Mr. Kyte closed with the information that more funding opportunities would be open soon.

C. IDOT District 6: Local Roads and Streets (LRS)

No report.

D. Illinois Commerce Commission (ICC)

No report.

E. Springfield Airport Authority (SAA)

No report.

VI. AGENCY UPDATES

A. Springfield-Sangamon Regional Planning Commission (SSCRPC)

Molly Berns reported that consultants had been retained for the Route 66 and Ninth Street Corridor Plans. The first meeting with the consultants was held over Zoom to discuss organizational information. A zoom call will be held in the next week or two with steering committee members. A day-long tour is scheduled for February 28. It will begin with coffee in Williamsville, Fulgenzi's for lunch, and end with dinner at Motorheads in Springfield. Focus group interviews will be held at various locations. During lunch at Fulgenzi's, alderman and other interested parties are invited to share their ideas.

Ms. Berns also noted that requests had been made to overlay Ninth Street/Peoria Road before the Route 66 100th Anniversary in 2026. Wes Clark noted that the road needed reconstruction rather than an overlay. Nate Bottom suggested a meeting with the City of Springfield and IDOT. Mr. Clark concurred that it would be a good next step. Molly Berns further stated that the roadway is an integral part of moving Springfield forward with it being a part of Route 66, which is anticipated to see an increase in tourism, as well as its location to the Transportation Hub.

Shannan Karrick informed the committee that staff had completed the second quarter progress reports and invoices, prepared the performance measure condition report to aid in the adoption of performance targets, and continue to work on data analysis for the strategic highway safety plan, as well as the FY 2023 and FY 2024 budgets and FY 2024 work program. Staff also attended a demonstration on the Trimble Catalyst positioning tool and recommend the purchase of the device, components, and annual package for approximately \$4,000. It would be used for the parking study and multi-use trail work.

B. Sangamon Mass Transit District (SMTD)

Michelle Alexander reported the following:

Parking Lot and Storage Building Renovations (TIP # 06-2016-13):

The contract has been awarded.

Multi-modal FFE for New Transfer Center (TIP # 06-2022-10):

Bids were received for the digital display and furniture, fixtures, and equipment.

Fiber Installation and Technology Improvements (TIP # 06-2022-12):

This project has been completed.

Associated Maintenance (TIP # 06-2022-07);

Network System Maintenance (TIP # 06-2022-13;

Security System Maintenance (TIP # 06-2022-14);

Technology Improvements (TIP # 06-2022-16):

Materials have been ordered and the projects are in process for the new transfer center and administrative buildings.

Ticket Vending Machines (TIP # 06-2024-06):

The vending machines have been ordered.

SMTD was awarded 6.9 million dollars for a secondary transit hub through round III of REBUILD Illinois grants.

C. City of Springfield

Nate Bottom reported the following:

Usable Segment III – Madison Street and Jefferson Street Underpasses (TIP # 02-2023-06):

Street closures are still on course for closure in April. Construction of the Norfolk Southern tracks is scheduled for this spring.

Usable Segment IV - North Grand Avenue Overpass (TIP # 02/2024/05);

Usable Segment V – Cook Street and South Grand Avenue Underpasses (TIP # 02-2021-06):

Norfolk Southern track work continues.

Annual Sidewalk Maintenance Program (TIP # 02-2023-01):

Annual Street & Road Maintenance Program (TIP # 02-2023-02);

Annual Street & Road Maintenance Program (TIP # 02-2023-03):

Projects are being bid out this month.

Churchill Bridge Road (TIP # 02-2023-05):

Construction is anticipated to begin in the spring.

Hilltop Road Multi-use Trail – Phase II (TIP # 02-2022-07):

The project is 99% complete.

Downtown Signal Modernization – Phase I (TIP # 02-2022-06):

The City received the notice to proceed. The project will also include the conversion of 4th (South Grand to Dodge) and Adams Street (6th to 9th Streets) from one- to two-way streets.

Stanford Avenue (TIP # 02-2010-09):

Utility relocation work continues. Pre-construction is scheduled for February 22.

Eighth Street Bridge (TIP # 02-2017-05):

The project is scheduled for a March letting.

Bruns Lane (local)

The overlay project portion from North Grand Avenue to Veterans Parkway will include a road diet.

Traffic Signals at Koke Mill and Green Briar (local)

The project is out for bid.

D. Sangamon County

Brian Davis reported the following:

Sangamon Valley Trail South Extension (TIP # 03-2020-10):

Working towards finishing Phase I study.

Springfield-Sangamon County Transportation Center:

The east side (SMTD portion) continues to face supply chain issues. Partial occupancy is anticipated in the next few months.

The west side (parking garage, public square, and Amtrak station) is scheduled to go out for bid in May.

Irwin Bridge Road (TIP # 03-2022-01):

Pending award from January letting.

E. Illinois Department of Transportation (IDOT): Region 4, District 6

No report.

F. Village of Chatham

Patrick McCarthy reported that the Motor-Use Fuel Tax-funded overlay of Gordon Drive had stalled on the overlay portion until Spring. The patching work has been completed and more have been scheduled for next year.

Mr. McCarthy asked the committee for help with the Village's 10-acre pond project. A pond is being constructed to assist with stormwater management and will also be stocked with fish as a recreational location. The project will result in 360,000 yards of soil that will need to be removed. He asked if any local jurisdictions needed soil for upcoming projects. Mr. McCarthy stated that he would be willing to coordinate with any entity's taking the soil to the best of his ability, but they would be responsible for hauling it away. Nate Bottom said he may be willing to take some for demolitions, and Mr. McCarthy should reach out to Hanson to see if they could take any for the rail overpass. Brian Davis indicated he had already agreed to take some of the soil.

Mr. McCarthy also announced Senator Turner had received \$500,000 for land acquisition in the area for the Chatham Interstate exit.

VII. PUBLIC COMMENTS

None.

VIII. UNFINISHED BUSINESS

None.

IX. NEW BUSINESS

A. Performance Targets

Shannan Karrick informed the committee it was time to set performance targets for safety, infrastructure condition, system reliability, transit asset management, and the public transit agency safety plan. She indicated that the Condition Report for the Adoption of Performance Targets had been included in the agenda. Ms. Karrick stated that SATS had agreed to support state targets in the past. Patrick McCarthy asked if we would be adopting them today, Ms. Karrick said that we had planned to adopt them today. Brian Davis asked if a map was available identifying what systems the crashes were on. Ms. Karrick stated that they could be provided before the next meeting. Mr. Davis stated that it would be difficult to adopt targets if the crashes were not on our systems. Shannan Karrick stated that the adoption of state targets was a statement of supporting the state targets by planning projects to achieve those goals. Brandon Geber indicated that there are no repercussions for the MPOs, only the state if targets are not met.

Molly Berns made a motion to recommend approval of the resolutions to accept state targets for safety, infrastructure condition, system reliability, and transit asset management. Patrick McCarthy seconded the motion. The motion passed unanimously.

Michelle Alexander made a motion to recommend the adoption of the resolution to adopt SMTD's Public Transit Agency Safety Plan and its targets. Molly Berns seconded the motion. The motion passed unanimously.



RESOLUTION 2023-01

**RECOMMENDATION FOR ADOPTION OF TARGETS FOR SAFETY PERFORMANCE MEASURES
ESTABLISHED BY THE ILLINOIS DEPARTMENT OF TRANSPORTATION**

WHEREAS, the Springfield Area Transportation Study (SATS) is the designated Metropolitan Planning Organization (MPO) for the Springfield Urbanized Area, established to conduct regional transportation planning for the Metropolitan Planning Area (MPA) in accordance with federal requirements; and

WHEREAS, Moving Ahead for Progress in the 21st Century (MAP-21), required metropolitan and statewide transportation planning processes to include the incorporation of performance goals, measures, and targets into the process of identifying needed transportation improvements and project selection; and,

WHEREAS, the Bipartisan Infrastructure Law (BIL), also known as the Infrastructure Investment and Jobs Act (IIJA), continued the requirements established by MAP-21, and stipulated that States and MPOs must use a set of federally established performance measures, set targets, and monitor progress for each of the performance measures; and

WHEREAS, MPOs must establish Safety Performance Management targets by either adopting the State's targets or establishing its own targets within 180 days of the State establishing and reporting its safety targets; and


WHEREAS, the Illinois Department of Transportation (IDOT) has established targets for five safety performance measures as listed below; and

Performance Measure	2023 Target	Method Used
Fatalities	1,088.1	2% Reduction from 2017-2021 Rolling Average Baseline
Fatality Rate	1.06	2% Reduction from 2017-2021 Rolling Average Baseline
Serious Injuries	9,316.7	Ordinary Least Squares
Serious Injury Rate	9.0	Ordinary Least Squares
Non-Motorized Fatalities and Serious Injuries	1,438.9	2% Reduction from 2017-2021 Rolling Average Baseline

WHEREAS, the SATS Technical Committee has recommended the adoption of the safety performance management targets set by IDOT to the MPO Policy Committee; and

NOW, THEREFORE, BE IT RESOLVED THAT the MPO Technical Committee has voted to recommend SATS support IDOT's targets for the five safety performance management categories; and

Dated this 2nd day of February 2023.

ATTEST: 
Nate Bottom, Chair
SATS Technical Committee



RESOLUTION 2023-02

**RECOMMENDATION FOR ADOPTION OF TARGETS
FOR PAVEMENT, BRIDGE, AND SYSTEM PERFORMANCE MEASURES
ESTABLISHED BY THE ILLINOIS DEPARTMENT OF TRANSPORTATION**

WHEREAS, the Springfield Area Transportation Study (SATS) is the designated Metropolitan Planning Organization (MPO) for the Springfield Urbanized Area, established to conduct regional transportation planning for the Metropolitan Planning Area (MPA) in accordance with federal requirements; and

WHEREAS, Moving Ahead for Progress in the 21st Century (MAP-21), required metropolitan and statewide transportation planning processes to include the incorporation of performance goals, measures, and targets into the process of identifying needed transportation improvements and project selection; and,

WHEREAS, the Bipartisan Infrastructure Law (BIL), also known as the Infrastructure Investment and Jobs Act (IIJA), continued the requirements established by MAP-21, and stipulated that States and MPOs must use a set of federally established performance measures, set targets, and monitor progress for each of the performance measures; and

WHEREAS, MPOs must establish Infrastructure Condition and System Performance Management targets by either adopting the State's targets or establishing its own target within 180 days of the State establishing and reporting its infrastructure condition and system performance targets; and

WHEREAS, the Illinois Department of Transportation (IDOT) has established targets for six infrastructure conditions and three system performance measures as listed below; and

Data Year	2021	2023	2025
Reporting Year	Estimated Baseline 2022	2024	2026
Percent of Interstate Pavement in Good Condition	65.8%	65.0%	66.0%
Percent of Interstate Pavement in Poor Condition	0.4%	1.0%	0.7%
Percent of Non-Interstate NHS Pavement in Good Condition	29.5%	29.0%	30.0%
Percent of Non-Interstate NHS Pavement in Poor Condition	8.0%	8.9%	8.5%
Percent of NHS Bridges Classified as in Good Condition	22.8%	18.5%	15.8%
Percent of NHS Bridges Classified as in Poor Condition	12.4%	12.4%	12.0%
Percent of Person-Miles Traveled on the Interstate that are Reliable	85.3%	80.0%	79.0%
Percent of Person-Miles Traveled on Non-Interstate NHS that are Reliable	94.2%	91.0%	90.0%
Truck Travel Time Reliability Index	1.28	1.37	1.37

NOW, THEREFORE, BE IT RESOLVED THAT the SATS Technical Committee has voted to recommend the adoption of the six infrastructure conditions and three system performance management targets set by IDOT to the MPO Policy Committee.

Dated this 2nd day of February 2023.

ATTEST: Nate Bottom
Nate Bottom, Chair
SATS Technical Committee



RESOLUTION 2023-03

**RECOMMENDATION FOR ADOPTION OF TARGETS FOR
TRANSIT ASSET MANAGEMENT PERFORMANCE MEASURES
ESTABLISHED BY TIER II GROUP TAM PLAN PARTICIPATING AGENCIES**

WHEREAS, the Springfield Area Transportation Study (SATS) is the designated Metropolitan Planning Organization (MPO) for the Springfield Urbanized Area, established to conduct regional transportation planning for the Metropolitan Planning Area (MPA) in accordance with federal requirements; and

WHEREAS, Moving Ahead for Progress in the 21st Century (MAP-21), required metropolitan and statewide transportation planning processes to include the incorporation of performance goals, measures, and targets into the process of identifying needed transportation improvements and project selection; and,

WHEREAS, 49 CFR Part 625, the FTA Transit Asset Management Rule, which became effective on October 1, 2016, requires transit operators to develop and adopt a Transit Asset Management Plan that addresses State of Good Repair for rolling stock, infrastructure, equipment, and facilities as listed below; and

Vehicle Type	Percent of Vehicles At/Beyond ULB
Revenue Vehicles	
Articulated bus	22.22%
Automobile	80.00%
Bus	32.08%
Cutaway	24.81%
Ferryboat	100.00%
Minivan	74.04%
Van	70.83%
Non-Revenue Vehicles/Equipment	
Automobile	26.67%
Truck or other rubber-tired	25.71%
Facilities	
Facility Type	Percent of Facilities Below Condition 3
Administration/ Maintenance	9.68%
Passenger/ Parking	7.14%

WHEREAS, each metropolitan planning organization shall establish performance targets that address the performance measures or standards established under 23 CFR part 490 (where applicable), 49 U.S.C. 5326(c), and 49 U.S.C. 5329(d) to use in tracking progress toward attainment of critical outcomes for the region of the metropolitan planning organization; and

WHEREAS, the selection of performance targets that address performance measures described in 49 U.S.C. 5326(c) and 49 U.S.C. 5329(d) shall be coordinated, to the maximum extent practicable, with public transportation providers to ensure consistency with the performance targets that public transportation providers establish under 49 U.S.C. 5326(c) and 49 U.S.C. 5329(d);

NOW, THEREFORE, BE IT RESOLVED, the SATS Technical Committee has voted to recommend the adoption of the transit asset performance management targets established by Tier II transit providers.

Dated this 2nd day of February 2023.

ATTEST: Nate Bottom
Nate Bottom, Chair
SATS Technical Committee



RESOLUTION 2023-04

**RECOMMENDATION FOR THE ADOPTION OF
SPRINGFIELD MASS TRANSIT DISTRICT'S PUBLIC TRANSIT AGENCY SAFETY PLAN**

WHEREAS, the Springfield Area Transportation Study (SATS) is the designated Metropolitan Planning Organization (MPO) for the Springfield Urbanized Area, established to conduct regional transportation planning for the Metropolitan Planning Area (MPA) in accordance with federal requirements; and

WHEREAS, Moving Ahead for Progress in the 21st Century (MAP-21), required metropolitan and statewide transportation planning processes to include the incorporation of performance goals, measures, and targets into the process of identifying needed transportation improvements and project selection; and,

WHEREAS, on July 19, 2018, the Federal Transit Administration (FTA) published the Public Transportation Agency Safety Plan (PTASP) Final Rule, which requires certain operators of public transportation systems that receive federal funds under FTA's Urbanized Area Formula Grants to develop safety plans that include the processes and procedures to implement Safety Management Systems (SMS); and

WHEREAS, Springfield Mass Transit District (SMTD) is a public transportation provider that receives federal transit funds under FTA's Urbanized Area Formula Grants; and

WHEREAS, the rule requires MPOs to establish their own transit safety targets or agree to support the transit safety targets of the public transit agency as contained within the PTSAP as listed below; and

Mode of Transit Service	Fatalities		Injuries		Safety Events		System Reliability
	Total Number	Rate per VRM*	Total Number	Rate per VRM*	Total Number	Rate per VRM*	Mean Distance between Major Mechanical Failures by Mode
Motorbus (MB)	0	0		0.000005		0.000007	147.432
Demand Response (DR)	0	0		0.000009		0.000009	17.701

WHEREAS, the adoption of the SMTD PTASP reflects the SATS's support of the safety targets SMTD set in the PTASP.

NOW, THEREFORE LET IT BE RESOLVED, the SATS Technical Committee has voted to recommend the adoption of the Springfield Mass Transit District's Public Transportation Agency Safety Plan.

Dated this 2nd day of February 2023.

ATTEST: Nate Bottom
Nate Bottom, Chair
SATS Technical Committee

B. Next Meeting Date: December 1, 2022

X. ADJOURNMENT

There being no further business, Chair Nate Bottom asked for a motion to adjourn the meeting.

Molly Berns made a motion to adjourn. Brian Davis seconded the motion. The motion to adjourn passed unanimously.

The regular meeting was adjourned at 9:07 AM.

Respectfully Submitted,

Shannan Karrick,
Recording Secretary